

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

April 21, 2010 ~ 6:00pm

1615 Mater Dei Drive, Seton Hall, Room 17

Chula Vista, CA 91913

(619) 271-2777



Minutes

I. Call to Order 6:14pm

II. Approval of Agenda

Hernandez motioned to approve agenda with amended items. Gannon seconded the motion.

Board of Trustees

Amber Goslee, Chairperson

Sharmene Estolano, Treasurer

Tina Clarke, Secretary

Yolanda Autiero

James Everly

Erin Gannon

Mario Hernandez

Marie Miehl

Sharyn Kang, Director

In favor: Everly, Gannon, Goslee, Hernandez, Miehl

Opposed: None

Abstained: None

Absent: Autiero, Clarke, Estolano,

III. Approval of Minutes – March 10, 2010

Hernandez motioned to approve agenda with amended items. Gannon seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl

Opposed: None

Abstained: None

Absent: Autiero, Clarke, Estolano,

Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

IV. Information/Action

A. ExED / Budget Report: Cathy Walsh (Information)

Walsh reviewed February financials. State planning on 3 more deferrals for next school year. Districts and charter schools will have 5 months without any money coming in. Any where between 30-90 days. Handouts available.

B. Line of Credit – Wells Fargo – (Action)

- No fees

- 60k line of credit (board approval & Director signature)

Everly motioned to approve Line of Credit – Wells Fargo. Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Clarke, Estolano,

CCSA Growth Loan – (Action)

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

April 21, 2010 ~ 6:00pm

- Application due May 7th
- Interest incurred only on money borrowed at 6%

*Current Revolving loan is being used for cash flow and we are capped at \$250k – and we are just about out.

Everly motioned to approve CCSA Growth Loan. Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

Public Oral – Board members encouraged to contact Representative & CCSA regarding deferrals

C. Director Report (Information)

- Mark 1 year of charter approval!
- Submitted name of Auditor to County
- Spreading word on parent volunteers
- Field Trips (5th overnight on California; 4th grade Old Town)
- Public Lottery held 199 intent to enroll
- P2 report due/turned in
- Submit grant to Target & ING
- Informal Audit from district – April 20th, 2010 (request Audit Report)
 - o Only Correction - Residency Verification turn in by Friday April 22nd, 2010

D. Governance Committee Reports (Information)

1. Technology – Draft proposed budget -Basic request \$11k; Desired request \$40,250 (handout available)
2. Audit/Budget - Reviewed Budget; Establish a Director evaluation process; Discussed upcoming Audit – planning for end of May after CST's (Topic - Governance & Attendance); Reviewed policies (mention...)
3. Curriculum and Assessment - Student Celebration (community event to showcase work & teacher presentation); List of materials needed to prepare teachers for what students need to prepare next year); Planning next year staff development

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

April 21, 2010 ~ 6:00pm

4. Partnership – Bulbs & Seed Fundraiser - raised \$1,412.50; Planning for next year – Partners, Fundraisers, Raise more money for next year; Upcoming events: Children’s Book Week; Reviewed calendar for next year

E. Board of Trustees Community Member Nominee Introductions (Information)

1. Angela Rieta – community member; educator; parent

2. Mark Pollard – not present

F. Elect New Board Members (Action)

Clarke motioned to table on electing new board member with amended items.

Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

G. Expand Community Membership on Board of Trustees (Action)

Everly motioned to table item. Gannon seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

H. Approve Barnes and Noble Book Fair on May 10, 2010 (Action)

Hernandez motioned to approve Barnes & Noble Book Fair. Everly seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

I. Approve Daydreams Ceramic Cafe on May 24 & 25, 2010 (Action)

Everly motioned to table Daydreams Ceramic Cafe. Gannon seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehl, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

April 21, 2010 ~ 6:00pm

- J. Approve *Non-mandatory Uniform Guideline* (Action)
(Handout included)

Hernandez motioned to approve Non-mandatory Uniform Guideline upon corrections. Gannon seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke
Opposed: None
Abstained: None
Absent: Autiero, Estolano

- K. Approve 2010-2011 Calendar (Action)

Clarke motioned to approve 2010-2011 Calendar. Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke
Opposed: None
Abstained: None
Absent: Autiero, Estolano

- L. P2 Benchmark Report (Information) – Submitted to District; ADA - 109.34;
Classroom Totals - 138.14

- M. PCSGP Quarterly Report (Information) – Submitted report; 0 expenditures in
3rd quarter – will be made up in 4th quarter

- N. Approve Conflict of Interest Policy (Action)

Gannon motioned to approve Conflict of Interest Policy. Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke
Opposed: None
Abstained: None
Absent: Autiero, Estolano

- O. Approve Document Retention Policy (Action)

Gannon motioned to approve Document Retention Policy. Hernandez seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke
Opposed: None
Abstained: None
Absent: Autiero, Estolano

- P. Adopt Whistleblower Policy (Action)

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

April 21, 2010 ~ 6:00pm

Hernandez motioned to approve Whistleblower Policy. Clarke seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

Q. Approve Expense Reimbursement Policy (Action)

Clarke motioned to approve Expense Reimbursement Policy. Gannon seconded the motion.

In favor: Everly, Gannon, Goslee, Hernandez, Miehls, Clarke

Opposed: None

Abstained: None

Absent: Autiero, Estolano

R. Approve Joint Venture Policy (Action) - *Tabled*

S. Fundraising Policies & Procedures (Information)

T. WASC Accreditation-Spring 2011 (www.acswasc.org/about_why.htm)
(Information)

- Submitting application to begin process in the Spring 2011

V. Public/Oral Communications

- None

VI. Announcements

- DonorsChoose funded Recorders for Ms. Goslee's students next year
- DonorsChoose funded Books for Fall
- Received certificate of liability for Parent Workshop (families free & outside community request donation fee)
- Responsible Sports – In 2nd window for receiving Libert Mutual Funding – We need more to go online and fill out survey.

Adjourned Open Session at 8:15pm

VII. Closed Session – Personnel: Updated board on a teacher who is out on a leave of absence

VIII. Adjournment 8:49pm