

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting

June 9, 2010 ~ 6:00pm

MINUTES

I. Call to Order - 6:03pm

Board Members Present - James Everly, Erin Gannon Amber Goslee, Sharyn Kang, Tina Clarke, Cynthia Gomez, Sharmane Estolano, Yolanda Autiero

Board member arrived at 6:21pm - Mario Hernandez

Absent: Marie Miehl

II. Approval of Agenda

1. Add after Item IV.F - JPA Insurance 2010-11 as Information Item
2. Add after Item V – Summer Programs as Information Item
3. Remove – Closed Session - Letter ‘C’
4. Add – Closed Session – Student Update

Motion to approve – Gannon ; 2nd Motion – Everly; Approved - All

III. Approval of Minutes – May 12, 2010

1. Request to table minutes for further review

Motion to table the minutes – Gannon; 2nd Motion – Estolano; Approved - All

IV. Information / Action

A. ExED / Budget Report: Cathy Walsh (Information)

1. See attached financial statements –Key Notes:

a. Improvement on ADA

b. End Year 2009-10 - Enrollment 156– ADA 147

c. 2010-11 Budget Projections:

i. Revenue Based on – Governors Budget (May revise)

ii. Ending Balance – Positive \$180k

iii. Fundraising Totals were positive (Donations, Fundraising, Yearbook, Fieldtrips, etc.) - \$26,163 (Budgeted Cost \$5k); Profit = \$21,163

iv. Salaries – Offer salary increase of \$2k for 2010-11: 2 teachers & Operations Manager

v. CDE has not made decision on funding class-size reduction to newly operated charter schools for 2010-11 – Will leave in budget until decision is made.

B. Director Report (Information)

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1. Details Attached – Key Highlights:

- a. Children’s Book Week; Kinder Orientation; Education Celebration; Volunteer Appreciation Day; 4th Gr. To Julian Gold Mine; Kinder Memorial Day Performance; 6th Gr. To Camp Cuyamaca; Screening & Interview New Teacher Candidates; Interim Audit Completed; and Parent Information Meeting.

C. Governance Committee Reports (Information)

1. Technology

- a. Budget – 3 Tier budget created
 - i. Question regarding line 4400 in budget
- b. Electronic portfolio’s for Students – reviewing through programs
- c. Student Database System to include assessment details
- d. Planning for opening of new classrooms

2. Audit/Budget

- a. Discussed – Director Evaluation; Gift Receiving Policy; Fundraising Policy; and ways to make this committee more effective

3. Curriculum and Assessment

- a. Discussed – Guidelines for writing pieces assessments; Collecting samples in Reading, Math, & Writing for in-house tool to assess student progress; Discovery Education (online curriculum tool committee is interested in purchasing)
- b. Reviewing curriculum – already available at school and what needs to be purchased

4. Partnership

- a. Reflection on 2009-10
 - i. Organized 2010-11 plans and will present to Board tonight
 - ii. Set up a Room Parent Coordinator position

D. 2010-2011 Budget (Information / Action)

Motion to Approve – Everly; 2nd Motion – Gannon; Approved - All

E. Approve Part One of the 2010-2011 Consolidated Application for Funding Categorical Aid Programs (Information / Action)

Motion to Approve – Gannon; 2nd Motion – Hernandez; Approved - All

F. ExED Agreement (Information / Action)

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Motion to Approve – Everly; 2nd Motion – Autiero; Approved - All

G. Added to Agenda: JPA Insurance 2010-11 as Information Item (Information)

H. Increase Student Breakfast / Lunch Prices for 2010-2011: Proposed price for breakfast is \$1.50 and lunch is \$2.55. (Action)

Motion to Approve – Clarke; 2nd Motion - Everly; Approved - All

I. Approve School Pictures Photographer – Regala Studio (Action)

Motion to Table – Goslee ; Table Approved - All

J. Approve Fundraisers Submitted by Partnership Committee (Action)

1. Kickback Nights:

- a. Rubios-August 31, 2010
- b. Pat & Oscars Will try for December before Night Under the Stars (Table Item pending more details)
- c. Souplantation - February 1, 2011
- d. Barnes & Noble - May 3, 2011 with a possible kick back night at Panera Bread if they can donate more than 10% back

2. Big Fundraisers

- a. Great American - Sept 13-24, 2010
- b. Olympic Day - April 8, 2011 (funds earned to go toward technology)

3. Brunswick Bowling - Saturday, March 5, 2011

- a. Request to set up a cancellation time in 2011 – will contact Brunswick (Table Item pending more details)

4. Create-a-Gift - Dec. 10, 2010

Motion to Approve – Autiero; 2nd Motion – Everly; Approved - All

K. Reconfiguration of the Board of Trustees (Information)

1. Advised to “not have employees on the board”

- a. Concern – when a Board member must recuse himself/herself from discussion, Board may not have quorum
- b. Legislature may change guidelines regarding having paid employees as voting member serving on a Board

2. Request to add discussion to July Agenda for Board to discuss and plan for recruiting new board members

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L. Director Evaluation Process (Information)

1. Evaluation Plan (Draft) is Attached

M. Employee Agreement (Information)

1. Employee Agreement is Attached
2. Move to Action next month
3. Add Action to review/amend charter conflict with Employee Agreement – Re: At-Will

N. Reflections on Our Year, Looking Forward to 2010-2011 (Information)

1. See Attached Information

O. Form Facility Research Committee for 2011-2012 and Beyond (Information / Action)

1. Reviewing options available

Motion to Approve – Hernandez; 2nd Motion – Estolano; Approved - All

V. Added to Agenda: Summer Program (Information)

1. 9am-Noon Program ; Parent Cost - \$100/per student
 - a. Proposed Classes: Painting Class; Digital Photography; Math Games Class (Gr.3-6); Chemistry Class (Age 7+)
 - b. Salary based on enrollment cost: 10% donated to school; 10% towards supplies; 80% teacher salary
 - c. Needs more planning....

VI. Public/Oral Communications

- a. Books are available

VII. Announcements

A. Board of Trustees Regular Meeting Schedule for 2010-2011:

July 14, 2010	January 12, 2011
August 11, 2010	February 9, 2011
September 8, 2010	March 9, 2011
October 13, 2010	April 27, 2011
November 10, 2010	May 11, 2011
December 8, 2010	June 8, 2011

All meetings will be held at 6:00 P.M.

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VIII. Closed Session

1. Student Suspension

- a. Student #1 – June 4th out of school suspension; 2nd out of school suspension following week (student harmed two different students in his class)
- b. Follow up – Student receiving counseling at school and a referral to New Directions has been made

B. Personnel: Update Board on a Teacher's Leave of Absence

(Gannon and Goslee recused from meeting and room)

1. Long-Term Sub to be hired for Teacher on leave

(Gannon & Amber return to meeting and room)

C. Public Employee Discipline – Removed from agenda

D. Added to Agenda: Student Update (discussed in previous closed session)

1. Behavior continues to escalate
2. Set up behavioral support with staff which includes parent support
3. Scheduling 1:1 time with School Psychologist
4. Reviewing IEP to include behavioral support

IX. Adjournment