

# Leonardo da Vinci Health Sciences Charter School

## Board of Trustees Meeting

July 14, 2010 ~ 6:00pm

1615 Mater Dei Drive, Seton Hall, Room 17

Chula Vista, CA 91913

(619) 271-2777

### Minutes



#### Board of Trustees

Amber Goslee, Chairperson

Sharmane Estolano, Treasurer

Tina Clarke, Secretary

Yolanda Autiero

James Everly

Erin Gannon

Mario Hernandez

Marie Miehl

Sharyn Kang, Director

#### Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

#### **I. Call to Order – 6:00 pm**

- Meeting was moved to room 15 due to donated furniture in room 17.

#### **Approval of Agenda**

Gannon motioned to approve agenda. Hernandez seconded the motion.

In favor: Everly, Gannon, Estolano, Hernandez,

Opposed: None

Abstained: None

Absent: Miehl, Rieta (both arrived at 6:05pm)

#### **II. Approval of Minutes - May 12, 2010 - Tabled**

#### **III. Approval of Minutes – June 9, 2010 - Tabled**

#### **IV. Approval of Minutes - June 16, 2010 - Tabled**

#### **V. Information / Action**

##### **A. ExED / Budget Report: Cathy Walsh (Information)**

Cathy Walsh updated board on May financial. Public Charter Schools Grant was higher 2009-10. School received \$100,000 that was to be given 2010-11. ADA and enrollment were higher than expected. School is going to be funded on P2. Lottery funds will be paid in Fall of 2010. There has been no new news from CDE regarding Class Size Reduction. Closing of fiscal year is in currently in process. LdVCS has applied for a Growth Loan to help with school expansion, new hires and supplies. If school doesn't receive loan, board may have to look a mid-year cuts. Handouts available.

##### **B. Director Report (Information)**

Sharyn Kang updated board on last month's events and meetings. Briefly discussed meeting with first grade parents in regards to student's progress. 6<sup>th</sup> grade promotion and kinder celebration were a hit! Kang and Gomez met with Mater Dei in regards to renewing lease. Kang, Gomez and Walsh met with CVESD regarding Special Ed and SIS System. I Love Schools donated furniture, computers, chairs, desks, equipment, etc. Curriculum has been ordered along with furniture for new classrooms upstairs. 501c3 letter has arrived and retro to May 2009. Partnership met with Kang in regards to new ideas for new school years.

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**C. Amend the Bylaws Regarding Nomination Deadline for Members (Action)**  
*- Tabled*

**D. Board of Trustees Community Member and Parent Member Nominee Introductions (Information)**

1. Mark Pollard-Community

2. Julianna Haase-Parent – *Resume available*

**E. Election of New Board Members (Action)**

*Estolano motioned to elect Mrs. Haase as new parent representative. Hernandez seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta*

*Opposed: None*

*Abstained: None*

*Absent: None*

**F. Election of Board Officers (Action)**

*Board Chair: Angela Rieta*

*Treasurer: Sharyn Kang*

*Secretary: Julianna Haase*

*Estolano motioned to have Julianna Haase as secretary. Hernandez seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta*

*Opposed: None*

*Abstained: None*

*Absent: None*

*Estolano motioned to have Sharyn Kang as treasurer. Everly seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta, Haase*

*Opposed: None*

*Abstained: None*

*Absent: None*

*Hernandez motioned to have Angela Rieta as Board Chair. Estolano seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta, Haase*

*Opposed: None*

*Abstained: None*

*Absent: None*

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### **G. Board Policies (Information)**

*One of the functions board has is to approve and develop policies. Kang is asking for help in developing employee policies, Human Resources Policies, etc.*

### **H. Reconfiguration of the Board of Trustees (Information)**

*Estolano would like to have more community members on board that have no financial gain or interest. Expand the number of community members to be larger than staff or community members. Advantage of having community members is the knowledge or expertise they can bring to the table.*

### **I. Taste of Da Vinci Fundraiser (Information)**

*LeeAnn Everly informed board about a fundraiser at Via de Lago Tortoria on October 2, 2010. "Taste of Da Vinci" would be a fundraiser for adults only. It would be a silent auction. Purpose would be to raise funds and expose our school to the community. Tickets would be \$33.00 a person. Includes taxes and tip. Buffet style, dessert, cokes and/or coffee. One option would be to sell tickets at \$40 before event. \$50.00 day of event. Silent auction items would be donated. Mrs. Everly is going to follow up if deposit is needed.*

### **J. 5<sup>th</sup> Grade Overnight Study Trip to "Prelude to the American Revolution" on the Californian (Information/Action)**

*Ms. Goslee would like to take her 5<sup>th</sup> graders on an over night field trip to the Californian. Price would be the same as last year. March 18-March 19, 2010. Fundraiser may be a possibility. Charge is \$80 per student.*

*Hernandez motioned to approve 5<sup>th</sup> grade overnight study trip to "Prelude to the American Revolution". Estolano seconded the motion.*

<i>In favor:</i>	<i>Everly, Gannon, Estolano, Hernandez, Miehl, Rieta, Haase</i>
<i>Opposed:</i>	<i>None</i>
<i>Abstained:</i>	<i>None</i>
<i>Absent:</i>	<i>None</i>

### **K. Sexual Health Education (Information)**

*Kang presented information regarding Sexual Health Education. Goslee provided information/curriculum on what materials maybe used. Material needs to be available at the beginning of school year for parents to review. Lessons would be geared towards 5<sup>th</sup> and 6<sup>th</sup> graders. Curriculum and Assessment will work on something to present to board in August.*

### **L. Employee Agreement (Information)**

*Kang updated board what was discussed last month during closed session. Kang shared concern that some teachers have with Employee Agreements. Legal*

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*counsel was called. Goslee and Kang spoke with lawyer. Lawyer didn't feel comfortable speaking with Board Chair since it's a Conflict of Interest. Grievance was filed against board and demand due process to be reinstated. Kang presented board different samples of Formal Letter of Offer. Legal counsel reviewed all agreements (ExEd and teacher proposed agreement) and LdVCS charter petition. Gomez is working on a date for Board Training for current and new board members.*

### **M. Employee Handbook (Information)**

*Kang is working with ExEd to develop an employee handbook that is in harmony with agreement.*

### **N. Confirmation of Employment Letter (Information/Action)**

1. Director-1 Position
2. Operations Manager-1 Position
3. Office Support-1 Position
4. Grades K-6 Teachers-11 Positions
5. Foreign Language Program Teacher-1 Position

*Hernandez motioned to approve Confirmation of Employment Letter.  
Estolano seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta, Haase  
Opposed: None  
Abstained: None  
Absent: None*

### **O. California Charter Schools Association Employee Welfare Benefit and Trust (Information)**

*Kang provided information on health benefits and costs.*

### **VI. Public/Oral Communications**

*Mario Hernandez spoke during public communication regarding recent events at LdVCS.*

*Amber Goslee spoke during public communication regarding recent events at LdVCS.*

### **VII. Announcements**

### **VIII. Closed Session 8:00pm**

- A. Personnel: Update Board on a Teacher's Leave of Absence -

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- B. Public Employment-Director
- C. Public Employment -Operations Manager
- D. Public Employment -Office Support
- E. Public Employment –Teacher
  - 1. Grade K
  - 2. Grade K
  - 3. Grade K
  - 4. Grade 1
  - 5. Grade 1
  - 6. Grade 2
  - 7. Grade 3
  - 8. Grade 2/3
  - 9. Grade 4
  - 10. Grade 5
  - 11. Grade 6
  - 12. Foreign Language Program Teacher

### IX. Resume to Open Session – 8:55pm

#### A. Report of Closed Session Actions

*No actions were approved because they were not labeled as action items. Special meeting Monday, July 19 at 6:00pm*

### X. Adjournment

*Hernandez motioned to adjourn meeting. Estolano seconded the motion.*

*In favor: Everly, Gannon, Estolano, Hernandez, Miehl, Rieta, Haase*

*Opposed: None*

*Abstained: None*

*Absent: None*