

LEONARDO DA VINCI HEALTH SCIENCES CHARTER SCHOOL

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Board of Trustees

Angela Rieta, Chairperson

Erin Gannon, Secretary

Karim Rasul

Mario Hernandez

Amber Goslee

Joseph Brunner

Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

Board of Trustees Meeting MINUTES

Room 11

October 12, 2011 at 6pm

I. Call to Order at 6:02 PM

II. Approval of Agenda

Approved as written.

Goslee moves, Hernandez seconds.

In favor: Brunner, Gannon, Goslee, Hernandez, Rieta, Rasul

Opposed: none

Abstained: none

III. Approval of Minutes – September 14, 2011

Approved as written with the following change to Item M: The middle room must be cleared for safety and emergency purposes.

Rasul moves, Brunner seconds.

In favor: Brunner, Gannon, Goslee, Hernandez, Rieta, Rasul

Opposed: none

Abstained: none

VI. Information / Action

A. ExED/Budget Report: Cathy Walsh (Information)

Cathy Walsh shared a Weekly Cash Position Report dated October 10 – summary tab and detailed activity tab. This is available every Monday; Van Nice and Gomez have access to it. All deferred monies from 2010-11 have now been paid.

Walsh also shared the August Budget to Actuals Report. The report for September should be available by October 21 and will be sent to the Board as soon as it is ready.

Walsh also shared the 2011-12 Cash Flow Forecast that is also available on a monthly basis.

B. Governance Committee Reports (Consent Agenda)

1. Audit/Budget Committee

2. Partnership Committee

3. Curriculum and Assessment Committee

See handouts labeled B.

In the Technology Minutes, Item C mentions the purchase of a wireless router to replace the donated one that was damaged during the recent power outage. This purchase was not approved by the Technology Committee so their minutes reiterated that purchases must be approved prior to purchase.

C. Director's Report (Information)

See handout C. Correction on total enrollment – the current number is 278.

Before next month's Board meeting, Van Nice will follow up with Mater Dei regarding the yellow curb, crosswalk and bus; clarification from CVPD about collecting license plates; the possibility of portable speed bumps.

Gloria Petit spoke about concerns with the parking lot traffic including parents who are unhappy about the current pattern/procedures.

D. Prop. 39/Facilities Update (Information/Action)

See handouts labeled D.

On page 2, the current number of first grade students needs to be corrected. On page 11, the last two bullets that refer to two school sites will be removed. Documents will be submitted to Anne Lee and all Board members tomorrow. A special meeting of the Board will be held before November 1, after the document is returned from legal.

A potential facility at 2371 Fenton Street was toured this afternoon. Three construction companies will be contacted by the November Board meeting to obtain bids on the work required to bring the building up to code for an elementary school.

Rebecca Buswell spoke about the likelihood that the owner would negotiate the cost of the property as well as the private park behind the building.

E. Employee Handbook (Information/Action)

PERS numbers will be added. Also needed: table of contents, page numbers and signature page (on file for each employee on an annual basis)

Hernandez moves, Rasul seconds.

In favor: Brunner, Gannon, Goslee, Hernandez, Rieta, Rasul

Opposed: none

Abstained: none

F. Susan Harmon Invoice (Information/Action)

Van Nice spoke to Harmon on the phone today. She stated that the materials were purchased with her own money and that the school closed, owing her about \$50,000.

We will seek legal council for advice and revisit this at our next meeting.

G. CCSA JPA (Information/Action)

Rieta, Van Nice and Gomez will get the acknowledgement notarized on Friday.

H. Elect Board Member – Rebecca Buswell (Information/Action)

Buswell will fill the final seat for a parent member. (There are still two community member vacancies.)

Rasul moves, Gannon seconds.

In favor: Brunner, Gannon, Goslee, Hernandez, Rieta, Rasul

Opposed: none

Abstained: none

I. Dispute Resolution Policy (Information/Action)

Tabled.

VII. Public/Oral Communications

Erin Ungricht shared that the first grade team is doing a health, PE and science rotation. Students are also participating in a once weekly arts rotation.

Sharyn Kang questioned the reason Facilities meetings are held off campus and expressed concerns about liability.

Goslee spoke about Seismic Outreach, a program in which her students are participating with UCSD that challenges students to create an earthquake proof building.

Van Nice reported that the J13 form was submitted.

Chula Vista is celebrating its 100th anniversary on Saturday at the Olympic Training Center.

VII. Closed Session (Information/Action)

**a. Employment Development Department – Liability Claim
Government Code 54954.5 (Information/Action)**

**b. Employee Support Plans
Government Code 54957 (Information/Action)**

**c. Conference Call with Legal Counsel (Information/Action)
Government Code 54956.9(b)**

VIII. Reconvene to Open Session

- a. No action was taken.*
- b. No action was taken.*
- c. No action was taken.*

IX. Report of Closed Session Actions

X. Announcements

None

XI. Adjournment at 9:22 PM

*develop policy about time limits for public comments