

# Leonardo da Vinci Health Sciences Charter School

## Board of Trustees Meeting

October 13, 2010 ~ 6:00pm

1615 Mater Dei Drive, Seton Hall, Room 12

Chula Vista, CA 91913

(619) 271-2777



### Board of Trustees

Angela Rieta, Chairperson

Julianna Haase, Secretary

James Everly, Treasurer

Sharmane Estolano

Erin Gannon

Mario Hernandez

Marie Miehl

Sharyn Kang, Director

### Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

I. Call to Order – 6:04 pm

II. **Approval of Agenda** – Kang added Draft of Audit Report

III. **Approval of Minutes** – September 8, 2010 - Tabled

Hernandez motioned to table approval of minutes for next board meeting. Gannon seconded the motion.

In favor: Everly Gannon, Hernandez, Miehl and Rieta

Opposed: None

Abstained: None

Absent: Estolano

IV. **Resignation of Parent Board Member/Secretary** – Rieta explained board secretary's letter of resignation. Board secretary was no longer eligible to serve on board since she was nominated as a parent representative and her children no longer attend LdVCS. Gomez to take minutes until position is filled.

V. **Nominate and Elect Board Secretary** – Table

Gannon motioned to approve to table nomination and election of board secretary. Hernandez seconded the motion.

In favor: Everly Gannon, Hernandez, Miehl and Rieta

Opposed: None

Abstained: None

Absent: Estolano

VI. **Information / Action**

A. **ExED/Budget Report: Cathy Walsh (Information)** – Walsh reported out information from the month of August. Asked board what they found useful. Monthly reports are useful for all to see how money is being spent and where the school is going to be at the end of fiscal year. LdVCS is still trying to apply for National Schools Lunch Program. Walsh attended SSC meeting in Sacramento. Good news for charter schools. LdVCS is expected to be funded at a higher rate. State is also going to have deferrals of 25% for next school year. Budget will be revised and presented to Audit/Budget Committee for review. Budget is due by December 15, 2010. Budget will be based on 223 enrollment and not 238 ADA. Attachments available.

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**B. Draft of Audit Report (Information)** – Walsh reported out the auditors found no findings. There was a clerical error of \$18.00. Walsh to follow up with auditors to see where the error is.

**C. Director Report (Information)** – Kang reported out to board regarding monthly activities. CELDT, DRA, Fire Drill, Lock Down with Mater Dei and Play 60 Day. Everyone A Reader program is up and running. Mrs. Haase is leading the program. District nurses were on site for two days and evaluated/tested every student for vision and hearing. Kang also attended Prop 39 workshop and CCSA (California Charter Schools Associations) regional meeting. ING Running for Something Better was in the Union Tribune. Families are now once a month to allow teacher more instructional minutes. Families will be reviewed again in January to see if it should go back to once a week. Enrollment is currently at 223.

**D. Student Mobility 2009-10 and 2010-11 (Information)** – Gomez reported out on mobility/transfers. 2009/2010 had a total of 20 students not returning to LdVCS. As of October 12, 2010, 18 students have transferred out (2010/2011). Handouts available.

**E. Board Etiquette** – Time Limits for Public Speaking on Agenda Items/Public and Oral Communications (Information) – Rieta shared board etiquettes, Robert's Rules of Order and time limits. Handouts available.

### **F. Governance Committee Reports (Information)**

- 1. Audit/Budget** – James Everly reported to board about the Gala da Vinci fundraiser. Fiscal Policies are being worked on and will present to board for approval. Fundraiser and check off policy is also being reviewed/modified. Reviewed Prop 39.
- 2. Curriculum and Assessment** – Gannon reported out on revised 2010-11 Academic Progress Report card. Separate report card focuses on Habits of Mind. Teachers decided to send out report cards 4 times a year. Goslee recommended parent notes be copied and kept in student's file. Board recommends comments/concerns be added as documentation for 1<sup>st</sup> reporting period on the Academic Progress Report due

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*to the concerns that are being shared by parents. State testing window is set for May 2-6, 2010 and make up May 9-13, 2010. 4<sup>th</sup> Grade Writing Prompt is Tuesday, March 1<sup>st</sup> 2011 and make up Wednesday March 2, 2011.*

- 3. Partnership** – *LeeAnn Everly reported on fundraiser results. Gala Da Vinci = sold 60 tickets and 75 items were donated for the silent auction. Silent Auction profit: \$1563.00; Raffle for 2 tickets: \$22. Total PROFIT: \$2,438.02. Money raised will go to Enrichment Programs for LdVCS. Great American Fundraiser was less than last year. Totals for Great American Fundraisers are not available yet.*
- 4. Technology** – *Dieckmann reported 81 computers are up and running at the present time. Ratio of 3 students per computer. Every classroom now has a screen and software has been checked. Server is located in Mater Dei's "computer" room and no one on LdVCS staff has access to room. Committee recommended to contract with YMNET to teach a couple of staff members to maintain/update server. Next meeting will be with Curriculum and Assessment regarding student based data and electronic portfolio. Library is up and running. Ration is 5 books per students. All of the books have been donated. State recommends 20 books per students. Committee is working towards meeting that goal.*

### **G. Standardized Testing and Reporting (STAR) Results (Information)**

*Kang reported to board about the letter that was sent out to families electronically and hard copy on September 15, 2010. Imagine It! Curriculum has been purchased for K-3 to build a strong Language Arts foundation. Math and writing assessments have been completed by staff. Afterschool program will be lead by Mrs. Marin (Foreign Language Teacher) to help improve our students academic achievement.*

*James Everly followed up by reminding board that 742 is a solid starting point. LdVCS is 58 points away from 800 target. Staff is being trained on curriculum. LdVCS offers more instructional minutes than required by state.*

### **H. Proposition 39 Facilities Request (Information)**

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*Kang reported on status of Prop 39. Application is due to district on November 1, 2010. Intent to Enroll/Return for 2010/2011 forms were sent out. Many forms have been returned. Good sign of the future of the school.*

**I. Parent Letters to the Board (Information)** – *Rieta spoke regarding letters sent to the board.*

**J. Approve Fundraisers Submitted by Partnership Committee (Information/Action)**

**1. Gala da Vinci (Information)** - *LeeAnn Everly reported on fundraiser results. Gala Da Vinci = sold 60 tickets and 75 items were donated for the silent auction. Silent Auction profit: \$1563.00; Raffle for 2 tickets: \$22. **Total PROFIT: \$2,438.02.** Money raised will go to Enrichment Programs for LdVCS.*

**2. \$2,000 Raffle (Information/Action)** – *March 1-16, 2011. March 17<sup>th</sup> will be the day the ticket will be pulled. St. Patrick's Day. Tickets will be sold for \$10.00. Hernandez recommends for Partnership to review Activities Do's and Don'ts. Gomez to email information to LeeAnn Everly.*

**3. Family Campout (Information)** - *Tabled*

**K. Approve 6<sup>th</sup> Grade Fundraiser (Information/Action)** - *Tabled*

1. Mixedbag Designs

2. California Pizza Kitchen

**L. Curriculum and Instruction Items (Information/Action)**

**1. Sex Education Curriculum** – *Goslee presented curriculum on Sex Education. School already has the curriculum and materials. **1 hour lesson: 4<sup>th</sup> Grade** will be focused on the girls on the female body and hygiene. **1 hour lesson: 4<sup>th</sup> grade boys** will be focused on hygiene and appropriate behavior/impulse behavior. **3 one-hour lessons 5<sup>th</sup> grade** will focus on good character and respect. Students will get female and male body. **5 one-hour lessons: 6<sup>th</sup> grade:** good character and self respect; female body;*

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*male body; STD; abstinence; human reproduction.*

*Everly motioned to approve Sex Education Curriculum. Hernandez seconded the motion.*

*In favor: Everly Gannon, Hernandez, Miehls and Rieta*

*Opposed: None*

*Abstained: None*

*Absent: Estolano*

**2. Math Curriculum – Grade 6** –Gannon presented curriculum on math for 6<sup>th</sup> graders. It's recommended for current 6<sup>th</sup> graders to use curriculum that is similar to what CVESD uses. It's more traditional and students have been taught 6 years of traditional math, making it difficult for them to transition to this program. Half of the current 6<sup>th</sup> graders had not been exposed to Everyday Mathematics curriculum before this school year and our first concern is making sure that they are prepared for 7th grade math.

*Hernandez motioned to approve Math Curriculum for 6<sup>th</sup> graders. Amount not to exceed \$1500. Everly seconded the motion.*

*In favor: Everly Gannon, Hernandez, Miehls and Rieta*

*Opposed: None*

*Abstained: None*

*Absent: Estolano*

## VII. **Closed Session** – James Everly suggested to move **Public/Oral Communication before Closed Session. Board agreed.**

8:40 pm

1. Student Suspensions – Kang updated Board on suspensions.

## VIII. **Reconvene to Open Session**

## IX. **Public/Oral Communications** –

Parent communicated to board concerns about API test scores and students transferring out. Shared concerns about behavior issues across the grades. It was recommended to have a forum and share as a whole the test scores and next steps. “It’s all about the kids!”

## X. **Announcements**

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- ∞ GATE testing for 3<sup>rd</sup> grade, this Friday, October 15, 2010
- ∞ Parent Information Meeting – Thursday, October 14, 2010 at 6:30pm.

XI. **Adjournment** – 8:58pm

ADOPTED