

# Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting  
October 14, 2009 ~ 6:00pm

Meeting Location:  
1615 Mater Dei Drive, Seton Hall, Room 17  
Chula Vista, CA 91913  
(619) 271-2777

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## *Minutes*

Present: Sharyn Kang, Amber Goslee, Erin Gannon, Mario Hernandez, Yolanda Autiero, Marie Miehls.

Absent: Sharmane Estolano

Call to Order: Meeting was called to order at 6:04

Approval of Agenda:

Goslee amended the agenda, removing Mr. Amantea as a potential board member.

Gannon moved to approved the agenda

Autiero seconded the motion

In favor: Goslee, Gannon, Hernandez, Autiero

Opposed: None

Abstained: None

Absent: Marie Miehls

Approval of Minutes – September 9, 2009

Gannon Motioned

Autiero Second

Approval of Minutes – September 23, 2009

Opposed: None

Abstained: None

Public/Oral Communications

None at this moment

Information/Action

Treasurer's Report (Information)

Larry Tamayo from ExED talked about school financial standing and public school grant

Adopt 2009-2010 Budget (Action)

Kang talked to Larry about reducing budget items.

LdVCS Update (Information)

We currently have a total of 147 students: K-43, 1<sup>st</sup>-17, 2<sup>nd</sup>-22, 3<sup>rd</sup>-18, 4<sup>th</sup>-23, 5<sup>th</sup>-19, and 6<sup>th</sup>-5

## **September**

- 9 Board of Trustees Meeting
- 10 Dr. Lowell Billings, Superintendent of CVESD visitation
- 11 Moment of Silence to honor 9/11
- 12 CPR/AED Class w/Fire Captain Mario Hernandez 9 teachers/staff trained
- 14-28 Great American Fundraiser (students sold over \$6,000 in merchandise)
- 16 School Picture Day
- 17 Lock Down Drill (coordinated with Mater Dei)-our school received thumbs up from CVPD. We will have another Lock down Drill in the spring
- 18 Tungching Yim, Pupil Instructions and Support Services from the District (coordinates RSP support to schools) visitation
- 21 Tim Sullivan (Charter Accountant) and Nancy Quintero audited LdVCS to verify student enrollment (necessary to receive our Public Charter School's Grant Award)
- 22 Informed LdVCS families about the untimely death of one of Mater Dei's students. Assured families that our school has been taking precautions in health and safety since our very first day of school with hand sanitizers readily available, reminding students to wash their hands often, encouraging children/staff that are sick to stay home; Parents attended a three hour training session at Discovery Charter School for the Everyone A Reader Program. Grandparent Susan Haase has volunteered to coordinate this program. We currently have 9 parents trained to tutor students in Grades 1-3 to improve reading comprehension.
- 24 Meeting with Mater Dei; CALPADS training (Cynthia-9am-12pm); Safety Meeting w/Officer Hinkledire (reviewed evacuation routes, procedures)
- 29 Parent Volunteer Workshop, 8:30am to inform parents of the many ways they can volunteers at our school; Rubio's Fundraiser (raised \$447.90)

## **October**

- 1 Meeting with Anjanette Urdanvia, Education Consultant, who is assisting our charter school in developing its Local Educational Agency Plan. The LEA Plan is one of four major processes to meet legislative requirements for specific state and federal programs and funding.

Ms. Urdanvia informed me that the California Education Code requires the School Site Council to develop the Single Plan for Student Achievement (SPSA). The SPSA includes school goals, activities, and expenditures for improving the academic performance of students to the proficient level and above.

The School Site Council is composed of the director, teachers, other school personnel, and parents of students attending the school. A suggestion is to have our Board Members serve on the School Site Council and to also include other interested stakeholders on this council. School Site Council meetings would be scheduled to immediately follow the Board of Trustees meetings.

At 6:30pm LdVCS had a Parent Workshop to discuss Assessments, Evaluations, and Report Cards/Parent Information Meeting. 46 parents in attendance + teachers and staff. Topics discussed included our charter school's assessments and progress reports, a discussion about the decrease in California's per pupil funding by \$1,000 per student, which is a challenge for all public schools but especially so for a first year independent charter school, the announcement of our Adopt-A-Class proposal, the importance of having students in school on time, school uniforms update (meeting date has been set for December 3<sup>rd</sup> to see if implementing a school uniform policy is a direction our school is interested in), an invitation by the Air and Space Museum for our entire school to visit the Da Vinci Experience at a greatly reduced admission fee, and a photograph of teachers and staff in the Family Magazine. Information presented during the Workshop was posted to the LdVCS website in my Update.

- 5 Submitted Letter of Interest to the San Diego Venture Partners, a group seeking to invest their time, expertise, and money over the next three years in two non-profit organizations.
- 8 Fire Drill at 8:15am-all students, teachers, staff, visitors, and volunteers accounted for in 4:30; Meeting w/Mater Dei; Garden Tour with parent James Everly and teacher Amber Goslee at 3:30pm
- 12 CALPADS Training (Cynthia-1pm-5pm)
- 14 Jim Dieckmann engaged teachers/staff in Project Based Learning Professional Development.

#### Governance Committee Reports (Information)

##### 1. Audit/Budget

Kang talked about adopt-a-class, James talked about proposing a budget for the school

##### 2. Curriculum and Assessment

Gannon talked about the code of conduct and about habits of mind on how to improve self awareness. Student's progress reports focused only on habits of mind. There will also be online progress reports. Gannon also talked about books that were donated she listed them by there publisher.

### 3. Partnership

Matilda reported the current balance of the school - \$ 6,000 invoiced \$3,001 Profit – \$2,884.50 Rubio's \$447.00, total balance – \$3,331.50 pending on the picture profit of 10%. Proposed fundraiser Pat-Oscar, Chick A file is still pending. Johanny is the official treasure of partnership

## Board of Trustees Nominee Introductions (Information)

### Community Members

1. Mike Morrison - unable to attend, but said that he would be happy to serve for one year if my limited involvement would help the school.
2. Tina Clarke – Has a Master of Art Degree in Education, Bachelors Degree in Education. Independent studies coordinator- Responsible for over all structure, training, and auditing of the independent studies teachers

### Parents

1. Sheryl Sanchez- Ms. Sanchez has volunteered in many organizations:(GATE) Gifted and talented Education (PTA) Parent Teacher Association. She is also a Team mom for little league. Ms. Sanchez has the education and experience in working with corporate America, as well as her favored self-appointed position of being hands - on mother of three.
2. James Everly- Skill-Business Management, Public speaking. He would use his business and knowledge to further the objectives.
3. Liza Fune- Is a mother of LDVCS second grader. She has more than 13 years of experience performing highly responsible, complex and varied administrative and analytical work in grant management of city/wide country/wide projects.

## Elect New Board Members (Action)

Community Member #1 Tina Clark was voted by Autiero, Gannon, Goslee, Miehl, and Hernandez.

Community Member #2 Open position for a new candidate

Parent Member: James Everly was voted by Autiero, Gannon, Goslee, Miehl, Hernandez.

## Noon Duty Position (Action) Autiero motioned, Gannon second

In Favor: Autiero, Gannon, Goslee, Miehl, Hernandez.

Opposed: None

Abstained: None

Absent: Estolano

## Coaching Network for Ms. Kang at cost of \$1500 for 6 months (Action)

Tabled

## Hire Paul Minney, lawyer, on retainer for \$2500 (Action)

Autiero Motioned, Miehl Seconded

In Favor: Autiero, Gannon, Goslee, Miehl, Hernandez.

Opposed: None

Abstained: None

Absent: Estolano

**Board Composition (Information)**

EDE Grants for school and following Brown Act.

**Board Clerk for the Board of Trustees (Information)**

Kang suggested Cynthia Gomez to be an advisor on the Board of Trustees. There were questions about whether we should do this and if so, what the process would be. This position is not defined in the charter or the corporate bylaws.

**Announcements**

Gannon talked about the coin drive, and how it was successful on helping feed four people for a year and thought of doing the same process again

Next Board of Trustees Meeting- November 18, 2009 at 6:00 PM

Adjournment- 8:38 PM