

Leonardo da Vinci Health Sciences Charter School

Board of Trustees Meeting December 9, 2009 ~ 6:00pm

1615 Mater Dei Drive, Seton Hall, Room 17
Chula Vista, CA 91913
(619) 271-2777



Board of Trustees

Amber Goslee, Chairperson

Sharmane Estolano, Treasurer

Yolanda Autiero, Secretary

Tina Clarke

James Everly

Erin Gannon

Mario Hernandez

Marie Miehl

Sharyn Kang, Director

Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

Minutes

Call to Order-6:01pm

Approval of Agenda - *Gannon motion to approve the agenda. Estolano seconded the motion with additions of two informational items: Walk for Literacy Presentation and MOU with Fleet Science Center.*

In favor: Autiero, Estolano, Everly, Gannon, Goslee, Hernandez

Opposed: None

Abstained: None

Absent: Clarke, Miehl

Approval of Minutes – November 18, 2009

Hernandez motion to approve the minutes. Gannon seconded the motion.

In favor: Autiero, Estolano, Everly, Gannon, Goslee, Hernandez

Opposed: None

Abstained: None

Absent: Clarke, Miehl

Public/Oral Communications

Information/Action –

Walk for Literacy presentation by Roy Buenviaje (Information)

Mr. Buenviaje has organized such walks at a variety of schools as a way to celebrate literacy and as a way to help the school raise some money for books. He also showed us a slide show of the event he attended. He also mentioned that every student could aim to raise 20 dollars and have sponsors and volunteer to help out with time or money. Fundraising aspects include seeking sponsors, vendors at the event, and families collecting pledges. All we have to do is set a date and location and he will help us set it up.

ExEd Report: Cathy Walsh (Information)-

Cathy shared financials and budget analysis for October 2009.

- Actual versus budgeted income had a variance of \$15,963 less than budgeted.*
- YTD revenue had a negative variance of \$19,031.*
- Expenses are \$34,994 under budget.*
- ADA lower than budgeted. If this decrease continues, there will be significantly less funding for the school*

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Board reviewed the first interim financial report

Approve 2009-2010 Budget (Action)- *Everly motioned to approve the budget. Estolano seconded the motion.*

In favor: Autiero, Clarke, Estolano, Everly, Gannon, Goslee, Hernandez, Miehl

Opposed: None

Abstained: None

Community Conference Presentation by Norma Chang and Cynthia Mora (Information)- *Ms. Chang and Ms. Mora were unable to attend, but sent a PowerPoint presentation for the board to view. The conference would feature Miriam Neninger, a psychologist who has a well-known Spanish radio program. Kang reported that having a workshop with a very good psychologist will help us raise money for our school by inviting her. It will be in Spanish for parents. There will be a \$15 donation per person and the date may be March 11, 2010 from 7-9 pm.*

Director Report (Information)

- *LdVCS currently has a total of 148 students: K-43, 1st-17, 2nd-22, 3rd-18, 4th-23, 5th-20, 6th-5.*
- *11/19 was Make Up Picture day for students and volunteers who were absent on the original date.*
- *On 11/20, Kang met with Heather Zumbahlen, Coordinator, Special Education and Pupil Services with CVESD to follow up on Special Education services.*
- *Thanksgiving Break was from 11/23-11/27.*
- *On 12/2 the Super Dentists provided K-6 classroom with presentations on proper oral hygiene. Students received goody bags.*
- *A Uniform Meeting was held on 12/3 at 6pm. 16 families present at the meeting are in favor of uniforms for their children. Student uniforms will be discussed at the January 2010 Roundtable Meeting.*
- *On 12/8 LdVCS held its monthly Fire Drill.*
- *LdVCS parent Jodi Brisebois is sharing her art expertise with our students as classes participate in the Air and Space Museum: Airport Art contest.*

Governance Committee Reports (Information)

Audit/Budget- Everly reported about the possibility to grow and take the second floor and about our school calendar.

Curriculum and Assessment-Gannon talked about the new Academic Progress Report. There will be two family nights coming up.

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Partnership – *Erin Fowler is the new partnership committee chairperson. She shared information about how she plans to structure the partnership committee, including numerous sub-committees, so that the committee can serve its numerous functions. She also updated the board on upcoming buy-back dates.*

Providing Guidance to the Governance Committees (Information)-
Gannon reported that we need to set guidelines for fundraisers and make sure that we stand by our mission for any partnerships or fundraising we do, including researching the restaurants that we chose. We don't want to send contradictory messages to our families. By holding a fundraiser at a restaurant, we are sending the message that we endorse that restaurant as a healthy place to dine.

MOU with Fleet Science Center (Information)

LdVCS is in the process of establishing a partnership with the Ruben H. Fleet Science Center in Balboa Park. A MOU is being drawn up by the science center. Aspects of the partnership include:

- *Science center providing resources and guidance to teachers, including science kits being housed at LdVCS and refilled as needed by the science center.*
- *LdVCS providing students to help Fleet with teacher inservice programs. Our students would not only participate in the science, but have free admission to the museum as well.*
- *Opening LdVCS' doors to other teachers in the county to observe science lessons*

Closed Session: 7:55

Student Suspension – *Kang informed the board of the circumstances for a student being suspended.*

Incident Report – *Kang and Gomez (operations manager) informed the board of an incident report that was filed.*

Announcements –

Kang reported Winter Vacation begins on December 21 for students and staff. All report back to school on January 4, 2010.

Gannon shared that there was going to be an art contest for children at the Museum of Art.

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Kang reported receiving a \$200 dollar donation for P.E equipment from an LdVCS family.

Kang reported the importance of having health care professionals share their expertise with our students.

Adjournment-7:55pm