

LEONARDO DA VINCI HEALTH SCIENCES CHARTER SCHOOL

(619) 271-2777

www.davincicharter.org

ALMA VAN NICE, DIRECTOR

Physical address:
1615 Mater Dei Drive
CHULA VISTA, CALIFORNIA 91913

Mailing address:
P.O. BOX 8830
CHULA VISTA, CALIFORNIA 91912

Board of Trustees

Angela Rieta, Chairperson

Karim Rasul

Erin Gannon

Mario Hernandez

Amber Goslee

Joseph Brunner

Rebecca Buswell

Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

Meeting of Board of Trustees Meeting

MINUTES

Room 11

December 14, 2011 at 6pm

- I. Call to Order
Members present: Rieta, Rasul, Hernandez, Goslee, Brunner, Buswell
- II. Approval of Agenda

Move closed session item A to M.
Add Student Nutrition Policy as I. and move items down

Goslee moves to approve with above changes.
Buswell seconds
All approved
- III. Approval of Minutes – November 9, 2011

Goslee moves to approved
Hernandez seconds
All approved
- IV. Approval of Minutes – Special Meeting November 28, 2011

Changed date of meeting minutes from Nov. 28 to Nov.16
Goslee moved to approved November 16, 2011 meeting minutes
Hernandez seconded
All approved
- V. Information / Action
 - A. ExED/Budget Report: Cathy Walsh (Information)

Went over Audit and LdVCS received a clean audit. Reviewed Interim Budget Report submitted to State. It was reported that the Audit/Budget Committee

minutes stated that textbooks were not needed, math textbooks are needed in the 6th grade classroom.

B. Governance Committee Reports (Consent Agenda)

1. Audit/Budget Committee

-Discussion as to how lunches are accounted for and solution to overdrawn student accounts. Will be discussed further under Student Nutrition Policy section of Agenda.

2. Partnership Committee

3. Curriculum and Assessment Committee

C. Director's Report (Information)

281 students to date, if we filled to capacity we would be 296. There was discussion about Leadership Team meeting's talk about noon duty.

D. Prop. 39/Facilities Update (Information/Action)

Dan Morrar from In Site Charter School Services introduced himself and his services. Reviewed his list of talking points. Discussed Fenton bldg. and options for lease/lease to own, also subleasing building to middle school. Board agreed to have developer come to next Board meeting and present, as well as, In Site will work with Ex Ed to get financials to this developer so they can have numbers to present.

Buswell moved to approved In Site Charter School Services Exclusive Tenant Brokerage Agreement

Goslee seconded

All approved

Reviewed the Rebuttal to the district's reply. Board will not meet to approve final copy unless any Board member finds objections and needs to call a special meeting to review.

E. LdVCS Annual Audit Report (Information/Action)

Hernandez moved to approve

Rasul seconded

All approved

F. First Interim Budget Report (Information/Action)

Buswell moved to approve

Brunner seconded

All approved

G. PCSG Report

Reviewed report. Board noticed many inaccuracies in report, Director noted that it was given to her on Monday and she was out for two days for medical. The report was already submitted.

H. Student Health Policy (Information/Action)

Revisions were made by Board
Rasul moved to table until next meeting
Brunner seconded
All approved

Rieta will help with the language of the policy, Rasul offered to audit student lunch accounts.

Will be tabled to next meeting.

I. LdVCS Nutrition Services Policy

Board reviewed wording.
Tabled to next meeting.

J. Director/School Climate Survey (Information/Action)

Combine surveys to one survey "School Climate Survey". Add questions about the Board. Edit over break to be administered in January.

Tabled to next meeting.

K. Operations Manager Position (Information/Action)

Brunner moved to approve posting the Operations Manager position on Ed Join
Hernandez seconded
All approved

A temp employee is being put in place to carry us over in the interim.

L. Dispute Resolution Policy (Information/Action)

Dispute Resolution Process will follow the process written in the School Charter Petition

M. Employee Grievance

Employee shared grievance with the Director. The Director shared her statement in regards to the grievance. A retraction for the employee's disciplinary write up will be forwarded to the Board from the Director.

VI. Public/Oral Communications
None

VII. Closed Session (Information/Action)

- b. Consideration of Student Discipline/Suspension (Information/Action)
CA Government Code 35146
- c. Employee Discipline (Information/Action)
CA Government Code 54957

VIII. Reconvene to Open Session

IX. Report of Closed Session Actions

- b. Board voted to put student on Home Study Program until further notice. (Goslee abstained)
- c. No action taken

X. Announcements

XI. Adjournment