

LEONARDO DA VINCI HEALTH SCIENCES
CHARTER SCHOOL
Board of Trustees Meeting
December 15, 2010 ~ 6:00pm
Room 12

Physical address:
1615 Mater Dei Drive
CHULA VISTA, CALIFORNIA 91913

Mailing address:
P.O. BOX 8830
CHULA VISTA, CALIFORNIA 91912

Board of Trustees

Angela Rieta, Chairperson

James Everly, Treasurer

Sharmane Estolano

Erin Gannon

Mario Hernandez

Marie Miehl

Sharyn Kang, Director

Mission

As a nurturing learning community, Leonardo da Vinci Health Sciences Charter School cultivates health-literate students who have the knowledge, critical thinking skills, and attitudes, which empower them to become influential contributors in an ever-changing global society.

Minutes

I. Call to Order – 6pm

II. **Approval of Agenda –**

Hernandez motioned to approve agenda. Gannon seconded the motion.

In favor: Everly, Gannon, Hernandez, Miehl, and Rieta

Opposed: None

Abstained: None

Absent: Estolano

III. Information/Action

- A. Race to Nowhere-Screening approved for January 25, 2011 at 7pm in Mater Dei's Lecture Hall. Tickets will be available on-line for LdVCS families only.

Hernandez motioned to approve Race to Nowhere screening. Gannon seconded the motion.

In favor: Everly, Gannon, Hernandez, Miehl, and Rieta

Opposed: None

Abstained: None

Absent: Estolano

- B. Director Search Process/Procedures-Board developed the following timeline :

1. Develop Hiring Timeline

∞ Post Position on EdJoin/CCSA: January 14, 2011

∞ Form Hire

- ∞ Based on Application – Interview Top 6 (Application Screening Committee) One Person from that committee also verifies references: February 15-February 28, 2011
 - ∞ Notify Interviewees about Interviews: Monday, February 28
 - ∞ Preliminary Interview - Committee Interviews Top 6: March 2011 (First 2 Saturdays March 5 and March 12, 2011 8:00am)
 - ∞ Committee Recommend Top 3 Candidates (Interview Committee): April 15, 2011
 - ∞ Round 2 Interviews/Presentation of Candidates to Board Top 3 Candidates: First Week in May
 - ∞ Selection of Candidate by Board: May 11, 2011 Board Meeting Start Date of New Director: July 1, 2011
2. Create Director List of Qualifications
 - a. Review Director Evaluation Report
 - b. Review Charter Requirements
 3. Review Hiring/Interview Procedures from Other Charter Schools
 4. Make Up of Hiring Committee
 - ∞ Send job description/qualifications to staff and parents separately and ask to review and identify any other qualifications that we should be looking for.
 - ∞ Additional bullet – Are you willing to serve on a paper screening and/or interview committee?
 - ∞ Surveys from parents/staff due no later than Friday, January 7, 2011.

How Are Committee Members Selected?

Parent Member – Submit statement of intent
 Staff Member – Chosen by majority vote
 Board Members – Chosen by majority vote

- a. Total Number of People on Application Screening Committee (9 people - 1 Upper grade certificated/1 primary grade certificated/1 classified/3 Parents/2 Board Members/1 Charter Expert)

Screening Board Members (Angela Rieta and Joe Brunner)

- b. Total Number of People on Interview Committee (5 people – 2 staff (1 teacher/1 classified/ 2 parents/2 board members)

Interview Board Members (Erin Gannon and Mario Hernandez)

Everly motioned to approve Director Search Process/Procedures. Hernandez seconded the motion.

In favor: Everly, Gannon, Hernandez, Miehl, and Rieta

Opposed: None

Abstained: None

Absent: Estolano

IV. Announcements: Kang announced that reservations have been made for Trustees to attend the USD Symposium. Mater Dei has responded to our lease proposal. Trustees are encouraged to attend our Winter Performance: Night under the Stars on 12-16 beginning at 5pm.

ADOPTED