

Leonardo da Vinci Health Sciences Charter School  
 Audit & Budget  
 Joint Committee Meeting  
**July 31, 2024 - 1:00 pm**  
 Meeting Location: **Rm 804**  
 229 East Naples, Room 804, Chula Vista, CA 91911

**Agenda / Minutes**

**Role Call:**

<b>Members:</b>	<b>Present</b>	<b>Absent</b>
Callahan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DeVera	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hamilton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Loya	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Malicdan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Others Present:</b>		
Cox	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**I. Call to Order:** Meeting called to order at 1:01pm

**II. Approval of Agenda** (Action)

Motion: Malicdan	Second: Callahan	Vote: UN
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**III. [Approval of Minutes:](#)** (Action)

Motion: Callahan	Second: Malicdan	Vote: UN
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**IV. Public/Oral Communication:**

- a) Prop 28 - New VAPA Program through EMRSIV LLC. by Larry Ferguson
- b) Last year - 3 (music, theater, and art with an outside program).
- c) Already has board approval, Larry will come to us, 2 musicals for the year. This money must be spent on music, art and theater.
- d) Itemized budget for this is listed in board documents from last month if anyone wants to see it.
  - i) Combines art, music, and theater

## **V. Information/Action:**

- 1) Monthly Budget Review
  - e) Discuss current budget status; any budget cuts, changes?
  - f) Courtney happy to sit with anyone who wants more info on budget 1 to 1
  - g) Budget overview can be found in board documents
  - h) Ex-ed is our backend financial advisor, these reports are always two months behind.
  - i) Reviewed May's report from Ex-ed
  - j) We are paid through the state, based on how many students are enrolled and how many students are coming to school (attendance).
  - k) COLA (Cost of Living Adjustment), anticipating the bubble to pop from inflation. We are currently operating in a deficit
    - i) Increased this to 1.07% for COLA
    - ii) \$200,000 deficit based on 264 students (current budget is for 275 students)
  - l) ADA - average daily attendance
  - m) We went over budget last year because of our 1 to 1 needs, even though we planned to have 17k buffer in the budget.
    - i) This year we hired 1 to 1s as LDV employees rather than contracting out through a company.
  - n) Balance sheet - our funds can't be touched unless board approved.
  - o) We aim to keep 3 month's worth of expenses cash on hand to ensure payment for employee and operational expenses.
  - p) Check Register
    - i) All expenses are itemized
    - ii) We rent from CV Unified each month for the space
    - iii) Helpful for seeing a monthly breakdown
  - q) Our budget is based on 275 students this year. We need to increase enrollment, we are at a deficit of 163K, so we need to find ways to cut costs. Fundraising, grants, could help deficits
    - i) Much of the \$ we have is designated for specific things, i.e some money can only be used for ARC. Prop 28 can ONLY be spent on art theater music. HAS to be a new program. \$35,000 is designated ONLY for VAPA.
    - ii) We've had multiple broken bones, ambulance calls which has raised our insurance
    - iii) Our mission is to cut ~160K out of the budget
  - r) LCFF- how much money we get per kid (~10k per kid)
    - i) unduplicated EL, socioeconomic disadvantaged, homeless, we have a very high percentage (70% of students).
  - s) Most of budget (~75% goes to salaries, ~25% for everything else)

2) New LCAP Review

- a) 2024\_Local\_Control\_and\_Accountability\_Plan\_Leonardo\_da...
  - i) CA requires this, accountability for goals, every 3 years.
  - ii) Differentiated assistance - we are in the red in certain areas. We are in the red in suspensions and chronically absent for hispanic students. We have to show progress in these areas.
  - iii) 4 goals: 1 rigor, 2. Safe and inclusive learning environment, 3. Increase parent partnerships, 4. align schoolwise systems with regular data collection.
- b) 2024\_Local\_Indicator\_Self-Reflection\_of\_2023-24\_Indicators\_...

3) Instructional Coaches Stipend (Action)

- a) Rationale: hiring a new admin is about 80-100K. We are opting to have instructional coaches to support teachers rather than hiring a new admin for support.
- b) Kerianne Miller 3-6 | Martini Marin & Taylor Hamilton TK-2

Proposed amounts:

**~Total: 215 hours**

Option A: \$100 hourly = \$21.5 K

Option B: \$75 hourly = \$16,125 K ||||

Option C: \$50 hourly = \$10,750 K

Motion: Callahan	Second: Malicdan	Vote: 4-0-1
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**Items tabled for next meeting:**

- 4) Creating an **Audit & Budget Q & A** sheet
  - A & B can work on this project together
  - Goals to have for this year?
- 5) **~\$33,411.00** budgeted for new furniture this year:
  - New Desks are a priority
    - This year: replace single desks
    - Next year: replace older double desks
    - More storage, if possible

**Changed to in LCAP:**

Replace & Add materials, furniture, supplies to enhance environment for optimal learning (calming corners, Hands On Materials, Manipulatives, Purchasing Classroom Supplies, Classroom Books, and other accommodations for ELs, SPED, Socio-economically disadvantaged)

**In addition to → [Math Manipulatives](#)**

- a) Last C & A - schoolwide survey sent out
- b) 7 teachers replied
- c) Passed on to A & B

- i) Create a manipulative inventory to share
  - ii) \$100 additional for math manipulatives each year
- 6) **UPDATES on** Educator Effectiveness Block Grant Review & Discussion
- a) [W](#) 04.18.24 REVISED LdV Educator Effectiveness Block Grant (E...

**VI. Tabled Items**

Please see and monitor Audit and Budget agenda [PARKING LOT](#).

**VII. Committee Announcements:**

Amy Komorowski comments on stipends for after/before school activities

- a) Concerns are that the take home pay is very low for the hourly Stipends
- b) Wants A/B to consider discussing these stipends to incentivize teachers taking on/starting clubs.

**VII. Adjournment:**

Motion to adjourn at 2:02 pm:

Motion: Hamilton	Second: Callahan	Vote: UN
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